

## Cross Country Yukon Board Meeting

Minutes **DRAFT**

September 22, 2024

Sport Yukon @ 2-6PM

[Zoom Link](#)

**Attendance:** Matthias Purdon, Aisha Montgomery, dominic Bradford, Peter Sandiford, Amy Fry, Kevin Embacher, Michelle Leach, Jackie Zinger, Ed Gillis, Contractors - Graham Nishikawa, Barbara Scheck

**Regrets:** Anett Kralisch, Gary Bailie

**Meeting started:** 2:00 PM YT

**\*\*\*Introductions\*\*\***

1. **Adoption of Agenda:** A motion to accept the Agenda was made by Dominic Bradford and seconded by Kevin Embacher.. None opposed.

### **Additions / changes to the Agenda:**

2. **Approval of September 4, 2024 Draft Meeting Minutes**

These Minutes still required tidying so the approval of them was deferred to the next meeting. Matthias was to send Barbara the latest version to complete.

3. **Presentation: Board structure, guiding principles, strategic plan backgrounder (Matthias, Aisha)**

Matthias provided some more detail to add to Dominic's presentation at the previous meeting for the new Board Members, including introduction of the Strategic Plan completed in Spring 2023. CCY has adopted the Safe Sport policy, which will apply to directors of CCY. At this time there is no financial support to implement Safe Sport. There will be Safe Sport Modules to be completed by all Board Members

4. **Draft Budget**

- a. **Present Draft Budget and latest financial report (Michelle)**

Michelle ran through the Draft Budget. It currently identifies a projected deficit of \$26,069.00.

Last year the Budget was similar, but CCY received a one off grant from the Sport and Recreation Branch for \$15,000. We also underspent on a couple of items.

Michelle made note of several items. Podium Awards are difficult to estimate.

Zone 4 fees - If parents pay with a cheque, CCY ends up absorbing the Zone 4 fees when the registration is entered into Zone 4. It is better financially for CCY if the parents sign

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up their child online, as they then absorb that cost. This may seem small but when multiplied by many athletes it adds up.

On another day it may be worthwhile to look into whether to continue to use the Zone 4 platform.

Michelle's key point was that this Budget is very tight and there is little room for change.

Balance Sheet - CCY's cash flow is ok. The balance in the chequing account moves up and down, but generally is about the \$80,000 mark. At the lowest point last year it was at \$32,000. This could be mitigated by requiring parents to make a deposit to their child's account prior to travel for outside competitions.

General discussion about fund raising. What possible ways are there to boost revenue? Sponsorship has not been a success. Parental contribution in lieu of volunteering?

The Budget is to be voted and approved at the next meeting.

**b. Decision regarding whether to proceed with snowmaking this year (Michelle, Graham, Dom)**

Michelle explained that snowmaking for the 2025-2026 season has been included in funding requests for the Arctic Winter Games.

Motion : Cross Country Yukon will proceed with snowmaking for the 2024-2025 season. Made by Aisha Montgomery and seconded by Kevin Embacher. None opposed.

Motion: At the end of the 2024-2035 season, a report on the last two ski seasons will be generated to determine the viability of continuing snowmaking on an annual basis. This report will use and consider key performance indicators (KPI's).

Made by Aisha Montgomery and seconded by Peter Sandiford. None opposed.

**5. Update on nomination process for Arctic Winter Games Sport Chair (Aisha, Pete, Dom)**

Peter Sandiford brought forward a motion to appoint Aisha Montgomery and Tiffany Fraser as Sport Co-Chairs for the 2026 Arctic Winter Games, subject to them both accepting. Seconded by Jonathan Kerr. None opposed.

**6. Update on hiring new admin person (Pete, Aisha)**

Aisha and Peter have spoken to Alena Puskas about taking the position. they have asked her to provide a C.V. She is interested but has not confirmed yet.

**7. Races and Events Committee Report (Graham)**

The committee has completed the Technical Package for this year. For Tier 3 races a \$3.00 fee per athlete will be payable to Nordiq Canada. The approval of the Technical Guide is deferred to the next meeting.

**8. Appointment of Committee Representatives (Aisha to lead)**

**a. Committee Chair: Races and Events Committee**

Determined at last meeting

**b. High Performance Committee Chair**

Dominic Bradford - Chair

Aisha Montgomery moved to accept the above positions, seconded by Peter Sandiford. none opposed.

**c. Squad Program Representative**

Discussion re this position and its role.

**d. New rep position: CCY Website and Communications Representative (to be mentored by current rep. Anett K.)**

**e. Fundraising and Sponsorship - Is there a need for this committee?**

**9. Regular Meeting adjourned at 4:30pm**

The Board continued until 6pm to informally discuss annual work planning.

**Next Board Meeting:**

**Tuesday, October 22, 2024 7pm Sport Yukon**