

**Cross Country Yukon Board Meeting**  
**Minutes**  
November 20, 2024  
Sport Yukon @ 7-9PM

**Attendance:** Mattias, Aisha, Dom, Ed, Jackie, Anett, Peter, Kevin

**Regrets:** Amy, Michelle, Jonathan, Gary

**Contractors:** Jen, Graham, Celia

**Meeting started:** 7PM YT

***Introductions***

**Preliminary**

**1. Adoption of Agenda**

Motion to approve agenda with additional items added to "Other Matters" as set out below. Approved by consent.

**2. Approval of Minutes**

Motion to approve October 22, 2024 Meeting Minutes, inclusive of *in camera* minutes, with changes as proposed and presented at the meeting. Approved by consent.

**3. Unanimous resolution regarding snowmaking for Circle Productions (Peter)**

Let the record show that on October 16th, 2024, the board passed the following consent resolution approving the production and sale of snow to an advertising production company:

In connection with the proposed production and sale of 7 dump truck loads of artificial snow to Circle Productions to be ready for pick-up in the stadium on October 21, 2024 (the "Required Snow"), Graham Nishikawa is authorized as follows:

1. to contract with Alain Masson to produce the Required Snow using CCY equipment, to a maximum amount of \$1,500, for time and materials, including water and power; and
2. to communicate to Circle Productions that CCY will produce the Required Snow for a fee of \$5,000, payable in advance, subject to weather, no refund, and no delivery.

All email communications and approvals are held by the President, Matthias Purdon.

## **Decision Items**

### **4. Veritas Invoice (Matthias)**

No further discussion.

Motion to approve the payment of the Veritas Invoice reviewed and discussed *in camera* during the October 22, 2024 meeting. Approved by consent.

### **5. Safesport update and implementation support (Matthias)**

Discussion of safesport implementation priorities, being appointment of safesport officer and screening committee. Board will need to consider formal establishment of a safesport committee and screening committee before as a priority in order to allow this work to proceed. The driving priority is providing affiliates with information and support related to the implementation of the Safesport program.

### **6. Squad Representative (Amy/Jackie)**

General discussion of what has been done in the past and where/how support is needed. There is interest in exploring options for this role in order to ensure appropriate board involvement and robust program support. Discussed whether the role ought to be concerned with Blue Squad and the Screening Committee (once established). The general consensus was to maintain the status quo, allowing the current board to gain insights on how to improve how the board supports the program. This role will come back for review as part of the committee review project.

## **Report & Discussion Items**

### **7. Contractor Reports**

#### **a. Sport Director / Head Coach (Graham)**

Board confirmed receipt of written reports. No questions. The Board was supportive of the Sport Director's participation in Paralympic National Team events this winter, as described in the submitted report.

#### **b. Assistant Coach - Coordinator / Communities (Jen)**

Board confirmed receipt of written report. Small clarifications were made, but no significant discussion.

### **8. Officer & Committee Reports**

#### **a. President (Matthias)**

Report that Celia Pratt awarded a contract for administrative assistant services.

#### **b. Finance (Matthias for Michelle)**

Board confirmed receipt and review of financial reports included in meeting materials.

c. Secretary (Peter)

i. Fixed Meeting Date

The board discussed moving the meeting date, and the current schedule was determined to be the most optimal and no changes were proposed.

ii. Annual Planning

The annual planning report has areas that need to be completed. It was recognized that some directors are already working on updating this document, though some areas need leads. Two areas stand out as needing some attention: asset management and sport governance policy review.

d. Race & Event Committee (Anett)

i. Board advised that community clubs were informed about Technical Package and Race guidelines. Both are posted on website.

ii. The board discussed challenges around community ski clubs' capacity for hosting events/organizing a Yukon Championship and how CCY might support them.

iii. Fees

The board discussed and generally supported the following proposals regarding fees for the Yukon Championship:

- The board generally supported the adoption of a 3\$ CCY levy per registered athlete for the Yukon Championship. The expectation is that this money would go to CCY and would be used to support future Yukon Championships, particularly those hosted in the rural communities. It should be noted that this \$3 fee is in addition to the \$3 Nordiq Canada fee.
- The board generally supported adding guidance to Technical Package regarding Yukon Championship entry fees emphasizing that fees should be kept low to encourage participation, while leaving the final decision about fees to the host club.
- Final language will be presented to the board at the next meeting.

iv. Awards

Board discussed the Gordon Taylor and Schiffkorn trophies, which are currently Whitehorse Nordic's trophies. The board generally supports the

following, all of which will come forward at a future meeting for formal review and adoption:

- CCY would like to take ownership of these two trophies and make them the official Yukon Championship trophies. The trophies will continue to be displayed at the Whitehorse Nordic Centre.
- The Schiffkorn trophy will continue to be given to the fastest U14 male and female skier.
- The Gordon Taylor trophy will be awarded to the fastest overall skier. Final wording for the trophies category, and potentially implications for race categories, will be presented at the next meeting.

## **9. Other Reports**

None

## **Other Matters**

### **10. Other Matters**

#### **a. Safe Sport - Matthias**

See above.

#### **b. Tourism**

Matthias Purdon asked to sign the letter of support for Sport Tourism. No board concern expressed.

#### **c. Sport Yukon Awards - Graham**

The board generally supported Graham's proposed nominees as follows:

International: Sonja Schmidt and Derek Deuling

National: Constance LaPointe

Adjourned 8:50pm

Next meeting Dec 18th - 7pm Sport Yukon Board Rm - short meeting with social after.