

**Cross Country Yukon Board Meeting  
Minutes**

February 19, 2025  
Sport Yukon @ 7-9PM

**Attendance: Peter, Aisha, Dom, Amy, Kevin, Jackie, Michelle, Anett, Jonathan, Matthias**  
**Contractors: Graham, Jen, Celia**

**Regrets: Gary, Ed**

**Meeting started: 7:10 PM YT**

**\*\*\*Introductions\*\***

**Preliminary**

**1. Adoption of Agenda**

**Motion #1** (by consent): To approve the agenda, amended to add “Next meeting date” to Other Items.

**2. Approval of January 15 2024 Meeting Minutes**

**Motion #2** (by consent): To approve Jan 15th meeting minutes, amended under Item 3 to replace text with “ Item removed, no business conducted”.

**Decision Items**

**Report & Discussion Items**

**3. SafeSport**

- a. Implementation update: policy status, Director training, modified presentation schedule

A discussion regarding safesport updates and clarifications. CCY needs to appoint a safe sport officer as well as a screening committee to handle safe sport implementation. The screening committee can be either a board member and/or a volunteer, or a contractor that is accountable to the board.

Some important updates include: 1) that organization hosting an event is required to screen the participants, officials, and volunteers. 2) No character reference required for level 2 members, but RCMP check required for all, 3) driver's abstract required only for individuals who are driving athletes.

- b. Squad Fees

Approved on: March 26, 2025

Contractor fees and snow making is not making us money back and we are losing money here - not recovering full costs. Past years price increases did not match the money going into the programs and led to not a significant difference in our revenue.

Keeping the Orange, Purple, and Green prices would stay the same, with the intention to keep the accessibility and have athletes continue to move through the program. Discussion with the families within the squad program will be important to educate the community on where the money is going and the constraints on our budgets. Board members have some concern about program numbers, supporting meaningful training, the importance of cross squad growth and community building.

**Motion #3 (by consent):** Keep all Orange, Purple and Green squad fees the same as last year and raise blue squad fees by 25%.

That translates to an increase of \$372.00 to \$1860.00 and, for summer only, an increase of \$107.50 to \$537.00.

#### 4. Officer & Committee Items

- a. President Report - none
- b. Secretary Report
  - i. Governance update and proposals

First phase of governance policy review complete. No core governance policies for CCY were found. Recommended next steps include drafting a core governance policy for the board. After this, it is recommended that the board establish 6 standing committees aimed at covering the core business areas of CCY. The purpose would be to ensure that each business area has dedicated people identifying goals, tracking progress, and being responsible/accountable for those targets. Will also explore option of providing committees with degree of executive authority in order to de-clutter board discussions and allow for more efficient operations.

No formal decision made, but general board support for continuing work in this direction. Next step - development of draft governance policy.

See "Copy of Report on Governance Workplan Items - Jan 15/25" as distributed in the meeting package.

- ii. Bylaws (status and amendments)

WNSS is changing the definition of individual members to align better with their Nordiq insurance requirements. Both WNSS and CCY plan to update their definition of members to align. Goal is to bring these amendments to the 2025 AGM. Aim to bring draft to next board meeting.

- c. Treasurer Report

Board confirmed receipt and review of the financial reports included in meeting materials. Key point: on track, nothing exceptional to report.

## 5. Contractor Items

- a. Sport Director / Head Coach
  - i. General Report

Board confirmed receipt of written report. No questions.

- b. Community Programs / Assistant Coach
  - i. General Report

Board confirmed receipt of written report. No questions.

## 6. Other Items

- a. WNSS Rental Agreement

CCY currently rents space and services from Whitehorse Nordic. Rates in new sublease agreement increase rates over next few years, with end rental rate being significant increase over current rates. Don't have clear understanding of basis for change, except that maybe based on assessment of "market rates". The increases may have significant impact on CCY finances. Board would like to better understand how these changes came about and the basis for them. Decided to seek engagement with WNSS on this.

Objective is to better understand the basis for changes, convey the implications for CCY and possibly explore alternatives.

President will write a letter to WNSS to request a meeting to start this conversation.

- b. City volunteer award

Discussion over CCY nomination for the City of Whitehorse Volunteer of the Year Award.

**Motion #4** (by consent): to nominate Matthias Purdon for the City Volunteer Award 2025. Dom will make necessary arrangements.

## Other Matters

### 7. Other Matters

- a. Next meeting date

Many people will be away at next regularly scheduled board meeting due to ski nationals and spring break.

**Motion #5** (by consent): That the next regularly scheduled meeting be canceled and rescheduled to March 26th at 7-9pm.

**Meeting Adjourned: 9:21pm**