

# **CROSS COUNTRY YUKON**

## **FUNDRAISING POLICY**

### **INTRODUCTION:**

This policy is intended as a directive and guideline from the Board of Cross Country Yukon to all those that may be involved in fundraising activities sanctioned by CCY.

### **OBJECTIVE:**

The objective of the policy is to see that all of the CCY fundraising activities are transparent, fair and equitable to all those involved. As many of these activities are carried out in the community, they should also entail a high degree of personal and corporate integrity with respect to the nature of the dealings with the community.

### **PRINCIPLES:**

- CCY should delegate an individual to be responsible for each fundraising activity. All communication regarding the fundraising activity should be channeled through that person.
- Guidelines for the sale, location, and revenue distribution should be outlined in writing to all participants prior to the commencement of the fundraising activity.
- Individuals participating in the fundraising activities are directly responsible to account for the products/monies involved.
- The principles apply to all individuals beyond YST members that may be selling items including parents and CCY Board Members.
- Individuals responsible for administrating the program/s will turn in all funds and documentations collected to the CCY staff for processing.
- CCY administrator will be responsible for all accounting of fundraising activities.